

Volunteer Classifications

The following list is provided as a guideline for District volunteers in conjunction with Board Policy #916. This list is not meant to encompass all possible areas where the District has volunteers. If a classification is not listed below, the Superintendent, in consultation with the Principal and HR Director, will classify the position. If it is observed that any of the activities below result in unsupervised one-on-one contact between a student and a volunteer, this activity will be reclassified by the Superintendent in consultation with the Principal and HR Director.

Note: Mentors are classified by the areas in each school that are available for them to meet with students.

Task	Brief Description	Assistive	Independent
District Wide Activities			
Off Campus Activity	Trip is off campus either during a single day or an overnight. Volunteers accompany an employee of the District, but may be supervising students one-on-one or in small groups without the employee present. Examples: Field trips Band trips (student chaperones) Ski Trips Academic Competitions		X
Coaches	Assist the Athletic Coaches		X
High School Activities			
Stage Crew	Works back stage on productions	X	
Make up	Puts make up on actors in the productions	X	
Set Construction	Builds the sets for the drama productions	X	
Ticket Sales	Sells tickets in the evenings	X	
Costumes	Designs and prepares costumes	X	
Timers	Keep the clock for the athletic events	X	
Scorers	Keep score for athletic events	X	
Booster club officers	Organize and coordinate booster activities	X	
Band camp	Assist with band camp in the summer	X	
Band show	Support band performances by assisting with the show equipment, etc.	X	
DMA	Support DMA activities	X	
Fundraiser assistants	Work with fund raising activities	X	
Concession workers	Work in concession stand at events	X	
Track & cross country meet/ timers, scorers, etc.	Assist with the meet logistics	X	
Tournament helpers	Assist with logistics of tournaments	X	
Mentors	Work with students one-on-one	X	

Middle School			
Math mall	Assist with math mall event	X	
Mentors	Work with students one-on-one (may be in a conference room)		X
Donegal Springs Elementary			
Mentors	Work with students one-on-one in public area	X	
Classroom helpers	Assist with students in the classroom or individually in an unsupervised area		X
Field Day	Assists with events	X	
Musical	Assists with the students, may be without supervision		X
Clerical workers	Assists with copying and other clerical tasks	X	
PTO officers	Plan and assist with events	X	
Room parent	Assists the teachers with special activities	X	
Tutors	Works unsupervised with students		X
Funfest	Assists with activities	X	
Celebrations helpers	Assists with this event	X	
PTO events	Assist with activities set up by PTO	X	
Library helpers	Assist the librarian with routine tasks	X	
Special events	Helps the teachers with variety of activities	X	
Riverview Elementary			
PACT Officers	Meet in school regarding PACT business, hold public meetings, organize fundraisers.	X	
Book fair workers	Set up and take down the book fair. May be alone with students when books are purchased.		X
Mentors	Work one-on-one with students in public area	X	
Classroom volunteers	Work under the guidance of a classroom teacher	X	
Maytown			
Classroom volunteer	Assist the teacher with small groups & projects	X	
Mentor	Work with students one-on-one in public area	X	
Room parents	Assist the teachers with special events & projects	X	
PTP Officers/ Volunteers	Meet in school regarding PTP business, hold public meetings, run book fairs & organize fundraisers and distributions	X	
Ocktoberfest volunteers (PTP)	Assists with set-up, activities, food, auction, and games	X	
Field Day volunteers	Assists with events	X	
Musical volunteers	Assists with the students, props, food, and costumes	X	
Clerical workers	Assists with copying and other clerical tasks	X	

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